



ELECTRONIC PRODUCTS RECYCLING ASSOCIATION (EPRA)

**ELECTRONICS RECYCLING STANDARD (2015)**

**Version 3**  
**- March 31, 2016 -**

## ELECTRONICS RECYCLING STANDARD (ERS)

All recyclers seeking to operate under an EPRA program must be audited and approved by the Recycler Qualification Office (RQO) under the Electronics Recycling Standard (ERS) prior to use.

Recycler requirements are determined based on the type of operations undertaken in alignment with the following three categories: primary recyclers; downstream recyclers of focus material; and downstream recyclers of non-focus materials.

All recyclers may be subject to annual audit of the defined requirements as well as an on-site operational review.

### 1.0 PRIMARY RECYCLERS

R2:2013 certification is a prerequisite for RQO approval under ERS 2015. Primary recyclers must also:

- 1.1 Demonstrate active material processing through established and sustainable processes certified under R2:2013.
- 1.2 Maintain policies and practices to prohibit the use of child or prison labour.
- 1.3 Possess workers' compensation coverage and a minimum of \$2M general liability insurance.
- 1.4 Maintain a documented procedure to provide notice of reportable incidents within 5 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries or changes in R2 Certification status.
- 1.5 Maintain closure plan financial assurance, based on the maximum material capacity as follows:
  - 1.5.1 Maximum capacity less than 50 MT = \$25k minimum;
  - 1.5.2 Maximum capacity of 50 to 149 MT = \$75k minimum;
  - 1.5.3 Maximum capacity of 150 to 499 MT = \$100k minimum;
  - 1.5.4 Maximum capacity of 500 MT or greater = \$125k minimum; or
  - 1.5.5 Where the facility is owned by the recycler, provide an approved Commitment and Waiver Letter accepting full responsibility and liability to cover all costs in the event of a closure.
- 1.6 Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

**2.0 DOWNSTREAM RECYCLERS OF FOCUS MATERIALS**

- 2.1 Demonstrate active material processing through established and sustainable processes in conformance with a Focus Material Management Plan.
- 2.2 Maintain policies and practices to prohibit the use of child or prison labour.
- 2.3 Possess adequate workers' compensation coverage and a minimum of \$1M general liability insurance.
- 2.4 Maintain a documented procedure to provide notice of reportable incidents within 30 business days including: changes in name or ownership; fines or regulatory orders; spills; fires; or reportable injuries.
- 2.5 Process all EPRA material in accordance with the RQO defined scope of approval and downstream flow.

**3.0 DOWNSTREAM RECYCLERS OF NON-FOCUS MATERIALS**

- 3.1 Define the scope of operations and demonstrate active material processing through permitted and sustainable processes.
- 3.2 Maintain policies and practices to prohibit the use of child or prison labour.
- 3.3 Possess adequate workers' compensation coverage and a minimum of \$500K general liability insurance.